

General delivery and packaging terms for companies belonging to the TORWEGGE Group

1. Preamble

This delivery and packaging regulation applies to all suppliers of the companies of the TORWEGGE Group, hereinafter referred to as TORWEGGE, unless special written agreements have been made. It is intended to ensure an optimum and trouble-free flow of materials between suppliers and TORWEGGE.

TORWEGGE strives for a longlasting relationship based on partnership with its suppliers. Suppliers are expected to do:

- Quality
- Adherence to schedules
- Quantity reliability
- Flexibility

2. Impact of non-compliance

The incoming goods inspection at TORWEGGE is limited to an identity and quantity check. TORWEGGE shall also check whether there are externally recognisable obvious damages or defects. There shall be no further inspection obligations. TORWEGGE reserves the right to carry out quality inspections from a statistical point of view without restricting the supplier's obligations under this delivery regulation. The target is to restrict the quality inspection (e.g. skip-lot procedure) or to exclude it as a matter of principle if the delivery quality meets the expectations.

TORWEGGE shall immediately notify the supplier of any defects as soon as they are discovered in the ordinary course of business. In this respect, the supplier waives the objection of omitted incoming inspection or delayed notification of defects. For concealed defects, this period for notification of defects shall commence upon discovery of the defect. If delivery is made directly from the supplier to TORWEGGE's customer, the period for notification of defects shall commence upon receipt of the notification of defects by the customer to TORWEGGE. TORWEGGE shall not be subject to any further inspection or complaint obligations than those described here.

Upon receipt of a notice of defects or the supporting documents, the supplier shall immediately submit its comments within two working days in the form of an 8D report. The statement has to contain:

- The scope of the parts or materials affected by the deviation,
- If possible, the cause of the error, the measures taken or planned to avoid the error, and
- The date on which the tasks are completed and the next error-free delivery is made.

3. Packaging requirements

The supplier has to ensure that the following requirements for all packaging in accordance with VerpackG 94/62/EC are met for each delivery. Packaging and transport security shall be in accordance with § HGB 411 (land transport) and § HGB 484 (sea transport). In addition, the following criteria has to be fulfilled:

- Optimal filling degree for each colli
- Standard dimensions according to the Euro standard dimensions
- Stackability
- Formation of rational loading units
- Easy unloading of the transport vehicles by means of industrial trucks
- Article-specific packaging, mixed packaging is not permitted
- Optimal container and packaging design
- Compliance with packaging units agreed with TORWEGGE
- Wooden Euro pallets 1200 x 800 x 150 mm (maximum height 970 mm)
- Lattice box pallets 1240 x 840 x 970 mm, weight 85 kg

Disposable packaging

- Disposable cardboard boxes
- Disposable pallets max. 1200 x 800 x 150 mm (maximum height 970 mm), for optimum use of space in a 20' sea freight container: 1130 x 800 x 733 or 1100 mm
- Disposable packaging material

Filling materials have to meet the following requirements:

- Cardboard, paper and PE bags, honeycombs, inserts, tissue paper, etc.
- No use of polystyrene permitted.

Packaging follows the principle of manufacturer-neutral packaging. TORWEGGE prefers reusable load carriers to disposable packaging.

4. Packaging recycling and waste prevention

The waste management objectives of environmental legislation shall be taken into account.

Avoidance of packaging waste:

- Packaging waste is to be limited to the amount directly necessary.

Packaging reduction:

- Reusable and disposable packaging must be selected according to ecological and economic aspects.

5. Weight

The maximum weight of a container is 15 kg.

The maximum weight of a box pallet is 1,000 kg.

The maximum weight of a pallet is 950 kg.

The maximum weight for bundles of profiles, sheets, tubes and bars is 2,500 kg.

6. Identification marking

Each load carrier has to be labelled with a goods tag:

- TORWEGGE article-no.
- TORWEGGE description
- TORWEGGE order no. and order pos.
- Quantity

The goods tag is attached at the front.

If several packages are delivered, the packages must be numbered, the contents of each is stated on the delivery documents.

7. Shipping documents

All delivery documents (bills of lading, delivery notes, delivery notes, quality certificates, factory test certificates) shall be secured and protected against damage and contamination.

8. Delivery times of goods receipt

Bielefeld

Monday – Thursday
from 7:00 – 9:30 a.m.
from 9:45 – 12:30 p.m.
from 13:00 – 15:30 p.m

Friday
from 7:00 – 9:30 a.m.
from 9:45 – 12:30 p.m

Glauchau

Monday – Thursday
from 7:30 – 9:30 a.m.
from 9:45 – 12:30 p.m.
from 13:00 – 16:00 p.m.

Friday
from 7:30 – 9:30 a.m.
from 9:45 – 13:00 p.m

9. Exemption

Should specific packaging requirements deviate from this delivery and packaging regulation, TORWEGGE shall be required to confirm this in writing. Deviations from this binding delivery and packaging regulation require a written exception.

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